Withdrawal From UNT Checklist

- [ ] Visit the DOS Withdrawal Page for withdrawal deadlines and actions
- [ ] Visit Student Accounting's Website for Tuition Adjustment Dates
- [ ] Check the sessions of the courses you are looking to withdraw from:
    - **Session Withdrawals**: If you are withdrawing from the 8 week 1 session but will be remaining enrolled for the Regular 16 week session, you will be able to withdraw from these courses via your MyUNT. Information to drop courses can be found listed here.
    - **Full Semester Withdra**wal: If you are wanting to withdraw from all courses, regardless of session, this is considered a full semester withdrawal.
    - **Course Drop**: If you are looking to drop one or more courses, BUT NOT ALL of your courses within the same session, this is considered a drop. Information to drop courses can be found listed here.
- [ ] Go to ***report.unt.edu*** and scroll until you find the form labeled "Refer to Withdrawal Intervention" (*Please note that this is not the official withdrawal form. This is a request to inquire about a withdrawal. Once your request has been reviewed, a staff member will reach out with additional paperwork and information*)
- [ ] Fill out the Form labeled "***Withdrawal Request Form***"

- [ ] ***IF ANY OF THESE APPLY TO YOU, YOU WILL BE REQUIRED TO MAKE AN APPOINTMENT IN ORDER TO WITHDRAW***
    - An Undergraduate or Graduate Student who has **on-campus housing**
    - An Undergraduate with **Financial Aid**
- [ ] Within **1 to 3 Business Days**, you will receive an email with withdrawal information and options for the next steps in the withdrawal process
- [ ] Once you have completed any additional paperwork, you will be sent an email confirming your withdrawal has been processed.

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